

# Reduced-fee ID card

You may pay a reduced application fee for an original or renewal identification card if you meet income requirements from a public assistance program. If you are eligible, the governmental or non-profit program will give you a completed Verification for Reduced Fee Identification Card form (DL 937) to take to DMV to apply for your reduced fee identification card.

See your local public assistance program agency for information about eligibility requirements and obtaining a DL 937 form.

DMV offers a \$6.00 reduced fee ID card to an applicant who has been identified by a governmental or non-profit agency, as meeting the eligibility requirements for public assistance programs. The reduced fee applies only to the following programs:

- CalWORKs • General Relief • Food Stamps • Cash Assistance Program for Immigrants (CAPI); and
- California Food Assistance Program (CFAP)

Note: The reduced DMV fee does not apply to the Medi-Cal program.

Form DL 937 "Verification for Reduced Fee Identification Card" In order to meet the requirements set forth in Senate Bill 1098, the DMV has created form DL 937 "Verification for Reduced Fee Identification Card" to be used by a governmental or non-profit agency to verify an applicant's eligibility to public assistance programs.

Photocopies and facsimiles of the form may be used, however the form must be presented to the DMV with an original signature of the agency representative. Note: Blank copies of form DL 937 "Verification for Reduced Fee Identification Card" must not be provided to the public.

HSS/ECM Instructions: Human Service Specialist (HSS) and Employment Case Management (ECM) staff must use the following guidelines when completing form DL 937 "Verification for Reduced Fee Identification Card" request:

- Verify that the client is a recipient of one of the assistance programs listed in the Special Notice. If the request is made at intake, HSS staff must wait until the applicant has been approved for benefits before completing form DL 937, "Verification for Reduced Fee Identification card" and providing to the client.
- Sections including the printed name of the representative for the agency, agency information, signature of representative, and date must be legible and entirely completed by an agency representative.
- The applicant's name must be printed legibly, and be exactly the same as the name on the applicant's birth certificate and/or legal documents. Remember to sign and date the form.
- If the form is not complete, has errors, and/or the signature is not an original, the DMV field office personnel will refuse the form.
- Give the original form to the client and narrate.
- Inform the client that this form must be presented to the DMV within 60 days of the date on the form along with the appropriate fee. All other DMV ID requirements including providing a SSN and verification of birth date and proof of legal presence within the United States are still required.

SHSS /ECM Instruction : In an effort to minimize the potential for misuse, form DMV form DL 937 "Verification for Reduced Fee Identification Card" must also be approved and stamped by a Human Services Specialist Supervisor (HSSS), or a Social Work Supervisor (SWS) with their date and name stamp.

Internal Security recommends that each FRC or ECM site maintain the DMV form in a secured location, obtainable only by a supervisor.

DMV Fees Current DMV fees for a CA ID and CA Drivers License are:

- CA ID \$21.00
- CA Drivers License \$25.00

Note: The reduced fee mentioned in this SN applies to CA IDs ONLY.

In addition, there is also no fee to a senior citizen (62 and over) for an ID card.

Forms Impact A supply of DMV form DL 937 "Verification for Reduced Fee Identification Card" will be printed and issued to each FRC and ECM location. Office Services will maintain a supply of the DMV form if FRC's need to order any additional copies in the future.

## **24-Hr Public Assistance Info Line**

Orange County's Interactive Voice Response (IVR) System provides telephone-based, self-service automation for CalWORKs, Medi-Cal, Food Stamps, and General Relief programs.

If you would like information regarding your CalWORKs, Food Stamps, Medi-Cal, or General Relief case, you may call 714-541-4895 or 949-389-8456, 24 hours a day, 7 days a week.

Our 24-hour information line can provide the following:

- Office Hours and Locations
- Case and Benefit Status
- EBT/Medi-Cal Card Information
- Additional Resources